



### PAY PERIODS

8/8-8/21  
Paid 8/28

8/22-9/4  
Paid 9/11

9/5-9/18  
Paid 9/25

9/19-10/2  
Paid 10/9

10/3-10/16  
Paid 10/23

### HOLIDAYS

Eligible employees must work the day before the holiday and the day following the holiday to be eligible for holiday pay unless prior approval is given by the supervisor.

### \$50 REFERRAL BONUSES

Refer a friend or family member for employment. The referral must complete 90 days of assigned scheduled shifts. Referral bonuses must be requested within 3 months of 90 day completion.

### WE WANT TO HELP!

#### 2-1-1 INFO

Augies wants to help our employees thrive in the workplace and in life, especially during difficult times. There are a wide range of services available in the community, but finding the right fit at the right time can be a challenge.

2-1-1 is available 24 hours a day, 7 days a week and 365 days a year. 2-1-1 connects you with thousands of nonprofit and government resources in your area. FREE confidential support. [www.mi211.org](http://www.mi211.org) or call/text 2-1-1



CHILDCARE



HEALTHCARE



UTILITIES



HOUSING



FOOD

### PRAYER SUPPORT

#### PRAYER WALL

<https://www.myflr.org/prayerwall/>

#### FAMILY LIFE RADIO | PRAYER REQUEST

<https://www.myflr.org/prayerrequests/>

#### SMILEFM

<https://app.amenprayer.com/Prayer>

## CORE VALUES S.H.I.N.E.

### SERVICE

Doing whatever it takes to fulfill our promise to the best of our ability.

### HONOR

Elevating our team and clients through respect, kindness, and sincerity.

### INTEGRITY

Cleaning, caring, cultivating even when it may not be noticed.

### NOBLE

Knowing our work is foundational to a productive economy, community and a more beautiful workplace.

### EXTRA-MILE

Going further than expected to help others toward greater success.

### MISSION STATEMENT

To improve the lives of everyone our company touches through excellence in building maintenance.

### PURPOSE

To impact lives by transforming the space where they work.



**Augies**  
**Newsletter**  
SEPTEMBER 2020

(248) 495.4755 | [www.augies.com](http://www.augies.com)

# AUGIES SHOUT OUT!

While every worker deserves his wages, these specially recognized employees have earned an extra high five and praise for their reviewed work. The following employees will receive a mailed Certificate of Appreciation and restaurant gift card:

**NIKKI BRINGE** went above and beyond by finding extra details that needed to be done at Aludyne. She even sent in before and after pictures! Awesome job, Nikki! You make Aludyne SHINE!

**DEMETRAUS** and **CANTRELL** are dedicated, hard workers and have done an amazing job representing Augies and making their building SHINE! Thank you, guys!

We would also like to welcome our new supervisor, **JUSTIN FRAZIER**. Justin will be supervising the buildings located in Detroit, as well as Howell, Temperance and Toledo Welcome to the team, Justin!

For I know the plans I have for you, declares the Lord, plans for welfare and not for evil, to give you a future and a hope.

Jeremiah 29:11



"Success isn't overnight. It's when every day, you get a little better than before. It adds up."  
- Dwayne Johnson

## COVID 19

### PPE POLICY/PROCEDURE

One cloth mask has been issued to each employee and you can insert a coffee filter in between the material, or you can use a paper mask.



### WASH HANDS

Remember to wash hands frequently by scrubbing them with warm soapy water for 20 seconds.



### MASKS

The mask must be worn at all times while at work when you are consistently within 6 feet of another person until the governor lifts that restriction.



### GLOVES

Change your gloves frequently and dispose of them properly."



### AUGIES' EMERGENCY PREPAREDNESS MANUAL

Now available for you to see. Please contact Sarah at [admin@augies.com](mailto:admin@augies.com) and a copy will be emailed to you.

## UNDEREMPLOYMENT

If your hours have been reduced due to Covid 19, you may be eligible for underemployment through the UIA website <https://www.michigan.gov/leo/>. Feel free to contact them at **1-866-500-0017** to see if you qualify."

## EXTRA MONEY?

Interested in grabbing up some extra hours? Call Offs • Deep Cleans • Day Cleaning Please contact Naomi at 248.269.3542.

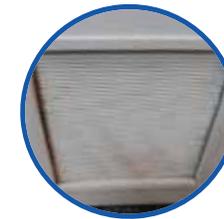
## SHOW US HOW YOU MAKE YOUR BUILDING SHINE!

If you find extra ways to make your building look great, send before and after pictures to Sarah at [admin@augies.com](mailto:admin@augies.com) or text them to **248-495-4755** for a chance to win a gift card!

BEFORE



AFTER



## AUGIES A-Z WORK TIPS

When the client contract does not specify exact dates and times, **FLEXWORK** is sometimes an option. Work with your area manager or supervisor if adjusting your hours slightly might better accommodate another appointment or personal schedule conflict.

## SEPTEMBER BIRTHDAYS

Dianne Lamb 9/03  
Cantrell Prater 9/26  
Lonnie Thompson 9/29

## NEW HIRES

Giovanni Davis  
Avonna Green  
Wilneita Smith  
Nikki Bringe  
Jalica Moore  
Tavon Pace  
Dwyer Coleman  
Jamel Harper  
Samuel Caples, Jr.  
Joi Powers  
Tara Shannon

## 90 DAYS

Justin Hollins  
Steve Walker  
Carl Anderson

## 7 YEARS

Jennifer Monkman

## 9 YEARS

Naomi Mather